

# Monbulk College

<b>Policy:</b>	Student Health Care Needs
<b>Date Ratified:</b>	March 2021
<b>Date of last Review:</b>	February 2021

## **BASIC BELIEFS:**

Monbulk College believes that:

- it is vital to provide appropriate support to students with health care needs.

## **AIMS:**

Monbulk College aims to:

- ensure processes and procedures in place to support students with health care needs at school
- ensure students feel safe and supported at school; and support and respond to the health care needs of students
- ensure management of students with mild to moderate allergies, who have a green ASCIA Action Plan.
- allocate time to discuss, practice and review health support planning policies and processes.

## **IMPLEMENTATION PROCEDURES:**

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need that may require support, monitoring or medication at school

This policy should be read with Monbulk College's *First Aid, Administration of Medication, Anaphylaxis* and *Asthma* policies.

## **Student health support planning**

In order to provide appropriate support to students at Monbulk College who may need medical care or assistance, a Student Health Support Plan will be prepared by Wellbeing Coordinator, Principal Class or Year Level Team in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment
- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

Note: Template health planning forms are available here:

<https://www2.education.vic.gov.au/pal/health-care-needs/resources>

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent)

Monbulk College may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Monbulk College may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

Student Health Support Plans will be reviewed:

- when updated information is received from the student's medical practitioner
- when the school, student or parents and carers have concerns with the support being provided to the student
- if there are changes to the support being provided to the student, or
- on an annual basis.

### **Management of confidential medical information**

Confidential medical information provided Monbulk College to support a student will be:

- recorded on the student's file
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

### **References**

- the Department's Policy and Advisory Library:
  - [Health Care Needs](#)
  - [Health Support Planning Forms](#)
  - [Complex Medical Care Supports](#)
- First Aid Policy
- Student Health Care: Medication Distribution
- Student Health Care: Allergies
- Student Health Care: Epilepsy & Seizures

<b>Approved By</b>	School Council
<b>Approval Authority (Signature &amp; Date)</b>	<i>F Ibbott</i> 31/3/2021
<b>Responsible for Review</b>	Assistant Principal – Policy and Planning Sub-Committee
<b>Next Review Date</b>	February 2025 (4 years)