



ENROLMENT MANAGEMENT PLAN

SCHOOL CONTEXT

Monbulk College was opened in 1963 and is a Year 7-12, co-educational college. It is located 50km east of Melbourne in the heart of the Horticulture Industry with many parents/students working in this field. Hospitality and Tourism are also large employers in the area.

POLICY FRAMEWORK

The 2006 Education and Training Reform Act (ETRA) underpins the Department of Education and Training (DET) enrolment policy which can be found at:

<http://www.education.vic.gov.au/school/principals/spag/Pages/azindexe.aspx>

The policy states that all eligible children and young people have the right to be admitted to their designated neighbourhood government school.

SCHOOL ZONE

A student's designated neighbourhood school is generally the school that is nearest the student's permanent address as determined by the school zone. The website <https://www.findmyschool.vic.gov.au> provides guidance on which school zone a student's permanent residence is located within.

School boundaries often move to accommodate demographic changes and the establishment of new neighbouring schools. As is the case with any new school the enrolment boundaries for it and neighbouring schools must be adjusted to reflect the closest school.

PRIORITY ORDER OF PLACEMENT

In circumstances when a school may not be able to accept all applications due to existing or future capacity concerns, schools must manage enrolment applications in accordance with the following priority order of placement:

- 1. Students for whom the school is the designated neighbourhood school.**
- 2. Students with a sibling at the same permanent address who are attending the school at the same time.**
3. Where the Regional Director has restricted the enrolment, students who reside nearest the school.
4. Students seeking enrolment on specific curriculum grounds.
5. All other students in order of closeness of their home to the school.

The future capacity needs at Monbulk College mean that enrolments will be confined to the first two criteria.

In exceptional circumstances, a student may be enrolled in a school based on compassionate grounds. This is an overarching consideration and does not form part of the priority order of placement. Schools are permitted to assess and make a determination for exceptional circumstances on a case-by-case basis.

Schools must ensure that all applicants eligible under a criterion have been offered a place before moving to consideration of the next. All students for whom the school is the designated neighbourhood school are guaranteed a place.

IMPLEMENTATION

Year 6 to 7 Transition for Year 6 Government School Students

Year 6 to 7 transition is managed through the state-wide Year 6 to 7 Transition Program. This program has a number of processes and key dates that must be adhered to.

To locate your designated neighbourhood government school, please visit the Find My School website at <https://www.findmyschool.vic.gov.au> .

Year 6 to 7 Transition for Year 6 Catholic and Independent School Students

Parents with students at Catholic or Independent primary schools may download the Non-Government Parent Transition Pack and follow the instructions for non-government students. The same enrolment conditions regarding students attending their designated neighbourhood schools apply.

<https://www.education.vic.gov.au/parents/going-to-school/Pages/year-6-to-7.aspx>

YEARS 8 – 12 ENROLMENTS

Students who reside in the Monbulk College designated neighbourhood zone have the right to enrol at Monbulk College. To locate your designated neighbourhood government school, please visit the Find My School website at <https://www.findmyschool.vic.gov.au> .

Please visit <https://www.monbulkcol.vic.edu.au/enrolments/> for information about Year 8-12 enrolment.

Mark Quinlan

Principal

Monbulk College